

Audit and Governance Work Programme

containing Joint Audit and Governance
Committee work to be undertaken
SEPTEMBER 2021 – JANUARY 2022



What is the work programme?

The Audit and Governance Work Programme belongs to South Oxfordshire District Council's and Vale of White Horse District Council's Joint Audit and Governance Committee and sets out a schedule of work for the period shown above. It is a rolling plan, subject to change at each committee meeting; however, the councils may allocate additional work without notice.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
Internal audit activity report - Second quarter 2021/22	Joint Audit and Governance Committee 28 Sep 2021	Richard Green richard.green@southandvale.gov.uk	The council audits its services through the internal audit service in line with the approved internal audit plan 2020/21. The report will summarise the outcomes of recent internal audit activity for the committee to consider.	The committee is asked to review the report and the main issues arising and seek assurance that action has been or will be taken where necessary.	This is a recurring agenda item and is updated at each meeting.

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Internal audit management report - Second quarter 2021/22	Joint Audit and Governance Committee 28 Sep 2021	Richard Green richard.green@southandvale.gov.uk	The committee monitors the effectiveness of internal audit each quarter against the approved audit plan.	To report on management issues, summarise progress against the audit plan, and summarise priorities.	This is a recurring agenda item and is updated at each meeting.
Treasury Management Monitoring Report 2020/21	Joint Audit and Governance Committee 28 Sep 2021	Richard Spraggett Richard.Spraggett@southandvale.gov.uk	To receive the annual treasury management report.	The committee is responsible for monitoring performance of the council's treasury management function.	
Internal Audit Plan Update	Joint Audit and Governance Committee 28 Sep 2021	Richard Green Richard.Green@southandvale.gov.uk	The committee is responsible for setting the internal audit plan and ensuring it remains up to date.	To review the plan and update accordingly.	
Review of Business Grants	Joint Audit and Governance Committee 25 Jan 2022	Richard Green Richard.Green@southandvale.gov.uk	The committee agreed to review of the business grants paid, including the impact arising from the Covid-19 pandemic.	To consider the internal audit review.	

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Statement of accounts 2020/21	Joint Audit and Governance Committee 25 Jan 2022	Simon Hewings simon.hewings@southandvale.gov.uk	Each year the committee must approve each council's statement of accounts and ensure that they comply with the requirements of accounting practice.	The committee is asked to approve each council's statement of accounts and supporting documents for final sign-off by the committee's co-chairs and the councils' external auditor.	
Corporate risk review	Joint Audit and Governance Committee 25 Jan 2022	Yvonne Cutler-Greaves Yvonne.CutlerGreaves@southandvale.gov.uk	The committee agreed to receive regular progress reports on the implementation of the risk management framework.	To review and comment on progress.	
Health and safety progress review	Joint Audit and Governance Committee 25 Jan 2022	Yvonne Cutler-Greaves Yvonne.CutlerGreaves@southandvale.gov.uk	The committee agreed to receive regular reports on health and safety.	To review and comment on the report.	